
Blue Stakes of Utah 811

ANNUAL MEETING OF MEMBERS MINUTES

Hale Centre Theatre – Legacy Room
9900 S Monroe St, Sandy, UT 84070
October 17, 2024 – 9:00 A.M.

WELCOME AND CHAIR'S MESSAGE

Paul Harvey, Blue Stakes of Utah 811 Board Chair, welcomed all in attendance and opened the meeting following a buffet breakfast and the presentation of Digging Dangers 34 video titled "Reduced to Ruble". Paul presented his "Chair's Message" where he emphasized the recent law changes and how the Center has responded and been affected by these changes, as well as other initiatives and achievements of the Center during the past year. A copy of the "Chair's Message" was included in the meeting packet provided.

BOARD OF DIRECTOR INTRODUCTIONS

Paul Harvey introduced the members of the Board of Directors, including the membership classification each represents on the Board, and their years of service on the Board. Links to the Board of Directors contact list and a list of all participating association members were included in the meeting packet provided.

BLUE STAKES SCHOLARSHIP

Jill Jones, Blue Stakes Board Secretary, presented Ryker Burnham, Kammeron Plant, and Brigham Perry as this year's recipients of the Blue Stakes Scholarship through Utah Valley University. Ryker and Kammeron were in attendance.

BOARD OF DIRECTORS ELECTIONS

Jill Jones, presented the following candidates that had been recommended by the Board of Directors to fill three-year terms on Blue Stakes Board of Directors that will expire at the Annual Meeting of Members in 2027 representing the utility classifications listed:

Aaron Leach / UTOPIA Fiber
Local Telephone Carriers / Fiber Optics Utility Classification

Paul Harvey / Comcast
Cable Television / Broadband Utility Classification

Tammy Wambeam / Salt Lake City Public Utilities
City and Municipality Owned Utility Classification

Bob Checketts / Kern River Gas Transmission
Gas / Oil / Petroleum Gathering and Transmission Utility Classification

Jill asked for any other nominations from the floor, hearing none, nominations from the floor was closed. Since no other individuals were nominated, the four candidates were elected as Directors in their respective classifications by acclamation. Approval of the acclamation was unanimous.

AUDITOR'S REPORT

Ryan Child from Child Richards, CPAs & Advisors presented the Independent Auditor's Report of the financial statements of Blue Stakes of Utah 811 for the fiscal year which ran from July 1, 2023 to June

30, 2024. The report expressed the opinion that the financial statements present fairly the financial position of Blue Stakes of Utah 811. A copy of the Audit Report was included in the meeting packet.

2025 FISCAL YEAR FINANCIAL OUTLOOK

Jeff Hansen, Board Treasurer, explained the Board's approach to the budget and cash reserves guiding principles for the non-profit association. He reviewed the revenue trends and outlook for the future and announced the need for a transmission fee increase. He outlined the increases and expense adjustments related to the budget for the 2025 fiscal year which runs from July 1, 2024 to June 30, 2025. A copy of the budget was included in the meeting packet provided.

Revenue Adjustments outlined include:

- Begin fee increases January 1, 2025
- Billable Primary Transmission Price: Increase fee from \$0.90 to \$1.25
- No Response Transmission: Increase fee from \$0.00 to \$1.25
- Voice Call Out Transmission: Increase fee from \$2.50 to \$5.00
- All other fees stay the same
- No Free Month of Billing in FY 2025
- Expect this to stabilize any future needs

CENTER ACTIVITY REPORT

Paul Huntsman thanked all of the presenters, the board, and the membership. He also recognized the Blue Stakes Notification Center team and introduced those who were present at the meeting (Jeanette Dietrich, David Bell, Charley Grable, Russ Stacey, Mary Ferrin, Kory Bouwhuis, Gavin Maynard, Colton Clement). He expressed his appreciation for his team's contributions to the overall success of Blue Stakes and outlined specific achievements and initiatives each department accomplished and will be working towards in the coming year.

Paul presented the Center Activity Report for the 2023-2024 fiscal year and emphasized the Association's primary role as outlined in its mission statement. Statistics and graphs were presented showing membership classifications, locate request volume, online usage, damage prevention education and awareness, 811 utilization, and DIRT. He also outlined some of the Center achievements during the past year.

Paul shared the following areas of emphasis the Center will be pursuing during the 2024-2025 fiscal year:

- Maintain Exceptional Customer Satisfaction and Service Levels
- Maintain High Level of Employee Engagement
- Implement new Norfield CENTER LOGiX
- Increase utilization of Electronic Positive Response (EPR)
- Improve Billing & Invoicing systems & processes
- Enhance security/cybersecurity systems and processes

QUESTIONS & ANSWERS

Paul Huntsman opened the meeting for a question-and-answer period. There were many questions regarding the new law changes and how that effected the members. Some information was provided as well as encouragement to discuss specifics regarding responsibilities and liabilities with their own legal advisors. Additional details and statistics were shared regarding Blue Stakes processes and reporting, and what is being experienced and observed by the Center.

MEETING ADJOURNMENT

Meeting concluded and adjourned around 11:00 a.m.

ATTENDANCE – 78 people / 44 unique companies (additional 21 registered but did not attend)