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**Blue Stakes of Utah 811**  
**ANNUAL MEETING OF MEMBERS MINUTES**

The Gathering Place at Gardner Village  
1100 West 7800 South  
West Jordan, Utah 84088  
**SEPTEMBER 15, 2022 – 9:00 A.M.**

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### **WELCOME AND INTRODUCTIONS**

Paul Harvey, Blue Stakes of Utah 811 Board Chair, opened the meeting following a buffet breakfast and the presentation of Digging Dangers 32 video titled “No Man’s Land”. Paul introduced the members of the Board of Directors, thanked the Board and the membership for their support and participation, thanked Paul Huntsman and the rest of the management and staff at the Center, and presented his “Chair’s Message”. A copy of the “Chair’s Message”, a list of the Board of Directors, and a list of all participating association members were also included in the meeting packet provided.

### **BLUE STAKES SCHOLARSHIP**

Jill Jones, Blue Stakes Secretary, presented Jaiurus Wouden, Brady Meacham, and Julane Walker, as this year’s recipients of the Blue Stakes Scholarship through UVU.

### **BOARD OF DIRECTORS ELECTIONS**

Nick Kryger, Blue Stakes Vice Chair, presented the following candidates that had been recommended by the Board of Directors to fill three-year terms on Blue Stakes Board of Directors that will expire at the Annual Meeting of Members in 2025 representing the utility classifications listed:

**Curtis Miles** / Line Superintendent / Moon Lake Electric Association  
POWER OWNED UTILITIES UTILITY CLASSIFICATION

**Gordon Batt** / Operations Department Manager / Jordan Valley Water Conservancy District  
WATER OWNED UTILITIES UTILITY CLASSIFICATION

**Jill Jones** / District Manager / Central Davis Sewer District  
SEWER OWNED UTILITIES UTILITY CLASSIFICATION

**Blair Penrod** / Sr Techn-Ntwk Eng&Ops / Verizon Business  
LONG DISTANCE TELEPHONE CARRIERS / FIBER OPTICS UTILITY CLASSIFICATION

Nick asked if there were any other nominations from the floor. There were no other nominations from the floor. Paul Harvey from Comcast motioned to close the nominations from the floor and, since no other individuals were nominated, to approve the four candidates to be elected as Directors in their respective classifications by acclamation. Jacob Scott from South Davis Sewer District seconded the motion. Approval of the motion was unanimous.

### **AUDITOR’S REPORT**

Ryan Child from Child Richards, CPAs & Advisors presented the Independent Auditor’s Report of the financial statements of Blue Stakes of Utah 811 for the fiscal year which ran from July 1, 2021 to June 30, 2022. The report expressed the opinion that the financial statements present fairly the financial position of Blue Stakes of Utah 811. A copy of the Audit Report was included in the meeting packet.

## **2023 FISCAL YEAR FINANCIAL REPORT**

Paul Huntsman, Blue Stakes President, outlined the budget for the 2022-2023 fiscal year, which runs from July 1, 2022 to June 30, 2023. A copy of the budget was included in the packet.

## **CENTER ACTIVITY REPORT**

Paul Huntsman thanked the other presenters, the board, and the membership. He discussed the continued successful operations of the Center through the record-breaking ticket volumes. He also introduced the Blue Stakes Notification Center management teams who were present at the meeting (Jeanette Dietrich, Laura Raven, Spence Felsted, Charley Grable, Russ Stacey, Dan Spencer, and Jodi Jensen) and acknowledged their contributions, and the contributions by the rest of the Center staff, to the overall success of Blue Stakes Center.

Paul presented the Center Activity Report for the 2022 fiscal year emphasizing the Association's primary role in processing locate requests and providing damage prevention education throughout the state of Utah to promote public safety, protect underground facilities, and minimize service interruptions. Graphs were presented reflecting the distribution of members and revenue generation by utility classification. Statistical and other information was provided relating to ticket volume, online usage, damage prevention education and awareness, 811 utilization, and DIRT.

Paul also outlined some of the Center achievements – no downtime on core systems, increased cybersecurity measures, maintaining great service levels while processing record breaking volumes, growth of positive response usage, increased usage of mobile app and online training resources. He also encouraged members be an advocate of 811 in their circles of influence to ensure locate requests are submitted and safe digging practices are followed. There was also a promo swag item provided to each attendee and a few larger door prize drawings given out.

Paul shared the following areas of emphasis the Center will be pursuing during the 2022 fiscal year:

- Maintain Exceptional Customer Satisfaction and Service Levels
- Introduce new bluestakes.org public website
- Implement new Norfield CENTER LOGiX
- Implement additional phone system features for improved internal processes and quality
- Integrations with Newtin and Phone Systems
- Integrations with Newtin and Mapping Systems
- Additional security/cyber security measures

## **QUESTIONS & ANSWERS**

Paul Huntsman opened the meeting for a question-and-answer period. There was some discussion and encouragement regarding the benefit of gaining a better information, understanding, and communication between utility operators and excavators – before, during, and after the creation of a locate request. Also discussed was the ability for trained users to be able to submit emergency locate requests online outside of operating ours to allow their request to be processed sooner in the morning.

## **MEETING ADJOURNMENT**

Meeting concluded and adjourned around 10:30 a.m.

**ATTENDANCE – 66 people / 39 unique companies (additional 23 registered but did not attend)**